



# Shifa Tameer-e-Millat University

## Website content upload/revision request form

Type of Request*	A.	B.	C.	D.	E.	F.
	New development	Addition of content	Revision of content	Admission(s) advertisement	Job(s) advertisement	News/update

\* Tick the appropriate column.

<b>Name:</b>	
<b>Designation:</b>	
<b>Web address of content:</b> (from the address bar)	www.stmu.edu.pk/_____
<b>Content:</b> (email to <a href="mailto:pd.website@stmu.edu.pk">pd.website@stmu.edu.pk</a> )	Sender: _____@stmu.edu.pk
	Subject: _____
<b>Justification(s):</b> (For types A, B and C only)	

I hereby declare that the requested content/information herewith for upload on University official website ([www.stmu.edu.pk](http://www.stmu.edu.pk)) is correct to the best of my knowledge, and is appropriate for viewing/representing the University policy/guidelines/offerings etc. to the World Wide Web.

<b>Initiators Name:</b> _____ (Please make sure you have emailed the desired content before signing and submitting request form)		_____ <b>(Initiator's Signature)</b>
<b>Part I</b>	<b>Recommended / Not Recommended</b>	_____ <b>Human Resource</b>
<b>Part II</b>	<b>Approved / Not Approved</b>	_____ <b>Registrar</b>

**Note:** Part I is to be signed Only if types A, B and C are related to updation/revision of personal/faculty profiles/information. Responsibility of HR to initiate this form in case of promotion and/or recruitment of faculty/staff for timely update on website.