



SHIFA TAMEER MILLAT UNIVERSITY, ISLAMABAD

WITHDRAWAL FROM UNIVERSITY FORM

FOR APPLICANT USE ONLY

Mr / Miss / Mrs. _____ S/O, D/O, W/O _____

Class: _____ Session: _____

Reason of Withdrawal:

Student Name & ID

Student Signatures & Date

Address: _____

Residence No: _____

Mobile No: _____

Note: If approved refund will be as per STMU refund policy.

FOR OFFICIAL USE

Particulars:

Fee Deposited

Total Fee: _____

Hostel Fee: _____

Fee Refund	
Fee Detail	Amount
Tuition Fee	
Admission Fee	
Extra Curricular Fee	
Library Support Fee	
Security	
University Registration / Affiliation Fee	
Medical Check up / Immunization Fee	
Examination Fee	
Total Refund	

Recommended by: _____
Student Affairs Office

Account Office

Approved by: _____
Program Coordinator/HOD/Principal

Registrar

CFO/Treasurer



SHIFA TAMEER MILLAT UNIVERSITY, ISLAMABAD

FEE REFUND POLICY

ACADEMIC REGULATIONS, STMU GENERAL ACADEMIC REGULATIONS CHAPTER NO: 5, CLAUSE NO: 12

1. **Migration/Discontinuation of Studies (other than Medical/Dental Students).**

Fee will be refunded to students who desire to migrate/discontinue studies according to the following regulations:

- a. Admission fee shall not be refunded.
- b. Full amount of fee (other than Admission Fee) will be refunded upto two weeks before the date of commencement of classes.
- c. Security Fee, Degree Fee and 90% of the Tuition Fee will be refunded, if applied within one week of the date of commencement of classes.
- d. Security Fee, Degree Fee and 50% of the tuition fee will be refunded, if applied within 2nd week of the commencement of classes.
Only Security Fee and Degree Fee will be refunded, if applied after commencement of 3rd week of classes.